

Draft TOR for ELMT working groups

1. General

In conjunction with the RCU:

- a. Promote technically sound and innovative activities throughout ELMT in the technical area;
- b. Ensure that the cross cutting themes of gender, environment, leverage/scale up, cross border approach are addressed in the technical areas;
- c. Define the membership of the technical working group from consortium members, sub grantees and appropriate resource agencies;
- d. Define the terms of reference for the technical working group;
- e. Develop an annual work plans for the technical working group;
- f. Represent ELMT in technical areas as appropriate;

2. Consolidation of the evidence base

- a. Collate and disseminate relevant existing documents and materials related to best-practice in the thematic area, focusing on best-practice in the specific geographical areas of ELMT operation. Documents may include published guidelines, how-to-do-it guides, national or international standards and guidelines, or other materials. The lead agency(s) in a particular thematic area will determine what constitutes best practice.
- b. Provide an overview of best practice as it relates to ELMT and provide to other implementing partners to encourage them to adopt the evidence base.

3. Taking to scale

- a. For each ELMT partner conducting activities in the thematic area, review the proposed activities with reference to the best-practice identified under 1 above. Where necessary, work with partners to refine activities accordingly. The process of refining activities may require short training courses, workshops or other events to raise awareness within ELMT partners.
- b. Organise visits, exchange visits, training, e-conferences to enhance shared learning.

4. Developing road maps

- a. For each country identify no more than three specific and priority policy areas or questions under the technical theme which ELMT can influence during a two-year time frame.
- b. Depending on the policy areas/questions identified under 2.1, develop a focused strategy for influencing the policy areas in conjunction with the resource agencies.

5. Reviewing and documenting ELMT experience

In conjunction with the RCU:

- a. Document lessons learnt in the specific technical area;
- b. Carry out reviews of the ELMT program in the specific technical area.